

**IN ON AFRICA  
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## **IN ON AFRICA (IOA) CALL FOR APPLICATIONS – REMOTE RESEARCH ASSISTANT 2021**

### **SUMMARY**

<b>Position:</b>	Remote Research Assistants
<b>Qualification requirement:</b>	Min. Honours degree
<b>Experience requirements:</b>	Research, writing and report development
<b>Location:</b>	Remote
<b>Term of involvement:</b>	Project-based (typically between 1 and 3 months, but could be as short as 2 weeks or as long as one year)
<b>Remuneration package:</b>	Daily or weekly stipend depending on level of project involvement
<b>Closing date for applications:</b>	IOA is always on the look-out for new talent

### **INTRODUCTION TO IOA**

In On Africa (IOA) is a Johannesburg-based research, advisory and publishing firm founded in 2007. IOA specialises in a wide range of research and intelligence services applicable to Africa and has a network of over 300 consultants in more than 30 African markets. IOA's mission is to inform strategic decision-making to accelerate growth on the continent and provide the necessary support to both private and public actors in achieving this objective.

The services that IOA provides to clients range from high-level industry assessments, market attractiveness studies and consumer research, through to partnership identification and facilitation, due diligence investigations and feasibility studies. The firm's expertise crosses through a number of different economic sectors with past and current projects focusing on industries such as banking and finance, education, energy, healthcare, infrastructure development, manufacturing, oil & gas, telecommunications, transport and utilities among others.

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## CALL FOR APPLICATIONS

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IOA is always on the look-out for young, ambitious and innovative individuals who have a passion for Africa.

- Are you looking for work experience?
- Do you have a background in research, writing and report development?
- Are you able to work from home?

If yes to all of the above, you are eligible to join our IOA team as one of our Remote Research Assistants and work with us on exciting research projects and assignments, Africa-focused publications, development initiatives and a number of other up and coming areas including 4IR.

### Who should apply?

Post-graduate students (i.e. min Honours degree) in applicable fields of study (Economics, Marketing, Public Relations, International Relations, Journalism, Law, Philosophy, Political Science, Psychology, Sociology, etc.).

Applicants should possess:

- Strong writing ability and research skills
- An interest in and passion for Africa
- A strong academic background
- Good time-management skills
- Strong computer literacy and proficiency in MS Office
- Own working laptop
- Creative thinking

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### Personal skills and attributes:

- Passionate about Africa, development and research
- Strong eye for detail (particularly when executing core processes such as data capturing and analysis)
- Critical and analytical thinking
- Strong organisational and problem-solving abilities
- Excellent and timely communication skills, both F2F and through online means (e.g. email)
- Results-oriented
- Self-motivated and deadline-driven
- Good interpersonal skills
- Ability to work on multiple tasks and managing time accordingly

### HOW TO APPLY

Complete submission in two steps:

1. Complete the IOA Remote Research Assistant Application form [here](#).
2. Prepare to submit the additional required documentation via our online platform:
  - CV
  - Examples of written pieces (eg article, dissertation chapter)
  - Digital copy of your ID/Passport. If working in South Africa but are from another country a valid work permit is required and needs to be submitted as well.
  - Copy of academic qualifications
  - Letter of motivation as to why you would like to be considered
3. All applications will be handled strictly through our online application platform with no submissions accepted outside of the platform. If you experience any platform challenges in the process of applying you can direct queries to Nthathi and/or Monique at [human.resources@inonafrica.com](mailto:human.resources@inonafrica.com) with the subject heading "Application query - Remote Research Assistant".